

**PARENTS & CITIZENS ASSOCIATION**

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**GENERAL MEETING - MINUTES**

**Wednesday 7<sup>th</sup> June 2023**

<b>Agenda Item</b>	
<b>Record of Attendance</b>  Jasmin Guthrie Anwen Krause-Heuer Jen McDonald Timanda Drummond Karen Gray Rachel McGregor Carolyn Lakiss Julie Adams Damian Bourke Danielle Meggos Helen Perna Rene Cahill Sarah Willson Peta Kylie Jones Jan R	<b>6.05PM</b>
<b>Acceptance and Signing of Previous Minutes</b>  Jen, seconded Julie	
<b>Conflicts of Interest</b>  None to declare	
<b>Principals Report</b>  Thank you to P&C – Mothers Day stall, Grandparents Day, very successful events. Grant for playground grant, quote in progress – thank you to P&C for efforts on this. High school uniform survey to be discussed later, uniform is a major issue. Many at after school detention.	
<b>Vice Principal's Report – Carolyn</b> Thank you to events committee for Grandparents day. Contract with Claudines. Expires at end of June, too late to find someone different for a new contract. Two sites, Caringbah and Revesby. They only want to sell out of one shop. 12 month renewal contract. School owns the contract (Amanda) – check notice period. Lowes potential option. Survey of school community good idea. Q: second hand uniform store, not viable, lost money. Can Claudine's provide data on where stock is coming from? ACTION: Julie, Carolyn to organise survey K-6 athletics next Wednesday Spotlight dance, high school 19 <sup>th</sup> June, primary 20 <sup>th</sup> June. K-6 parent teacher Wed June 28 <sup>th</sup> , note to go out via Sentral 14 <sup>th</sup> June Multicultural public speaking – Thank you to Mr Entwistle, many successes	

<p><b>Vice Principal's Report – Rene</b>  Parent teacher night Wednesday 14<sup>th</sup> June Y11/12, very critical point. Please book in.  Interviews going in stage groups, Y9/10 Tuesday 27<sup>th</sup> June, Y7/8 26<sup>th</sup> July (week 2).  Reminder to check emails and make bookings for opportunities to talk to teachers</p> <p>Year 6 high school taster week happening this week (year 10 on work experience).  Year 10 work experience, thank you to parents working to make this happen. 110 students, all but one had something organised. Thank you to careers advisor for making huge effort to make this happen.</p> <p>WOW charts for next term to come out early in the term.</p> <p>Facebook page lots of things happening for primary, harder in high school. Working on a weekly update for what is coming up, a change to be used more than Sentral</p>	
<p><b>High school uniform – Damian Bourke (relieving head teacher PDHPE)</b>  Issue of students not changing into sports uniform at school. Met with SRC, discussion with peers about policy.  Y7-10 feedback was students were happy with current policy, small sample size and perhaps more diligent students ready to conform to the current rules.  Policy states 3 strikes, many detentions requiring staffing from PDHPE staff. Students waiting for access to change rooms before they felt comfortable to change, missing a large chunk of the lesson time.  Survey rolled out to Y7-10 students, 353 respondents- 84% NO not happy with current policy.  Spread at results for reasons. Attempts at privacy have been vandalised.  Push for physical activity at lunch/recess has been successful but results show uniform restrictive.  78% want to wear sports clothes on that day, 56% inclusive school uniform.</p> <p>Practical issues for Science/TAS for leather shoes.  Issue with policing who is in which uniform, what is acceptable on which day. The sport uniform would be come acceptable uniform on any day.</p> <p>For a small school we have excellent sporting success and ability and want to participate.</p> <p>Request will potentially come from primary school parents to make the same change. Privilege when reaching high school. Year 11 and 12 don't change so high standard of uniform maintained in this stage.</p> <p>Addressing the unsocial behaviours that are leading to students feeling unsafe, will the behaviours still exist? Teachers need to be protected also, fine line.</p> <p><b>ACTION:</b> Committee to discuss consultation moving forward (survey, etc) but supportive in general.</p>	
<p><b>Fete</b>  Positive community support for fete in general, proposed date wasn't locked in.  Amphitheatre wont be completed in time for this proposed date and will limit access to oval, running track.  Decision to delay 12 months to finish construction.  Need to build momentum for Year 7 2025 as small numbers in year 5.</p> <p>Rides need to be booked 12 months in advance, risk assessments need principal discretion for sign off.</p> <p>People are potentially expecting some sort of event if this doesn't go ahead.</p> <p><b>ACTION:</b> Christmas event, options to consider and come back on this one.</p>	<p><b>6.55PM</b></p>
<p><b>Presidents Report</b>  Thank you to volunteers Lisa and Timanda and others for Mothers Day stall.  Grandparents day was all the events team, they did a great job.</p>	<p><b>6.25PM</b></p>

<b>Secretary's Report</b> No report.	<b>6.30PM</b>
<b>Treasurer's Report</b> Balance \$32K Profit \$1500 Grants balance \$8248 – consent from Julie (owner) required before funds for CBF to be transferred.	<b>6.35PM</b>
<b>Actions from previous meeting/s:</b> <ol style="list-style-type: none"> <li>1. Organise time for quote for new playground (Julie)</li> <li>2. Anwen to ensure minutes/agenda is on display.</li> <li>3. Anwen to look to purchase microphone/speaker (able to plug into a mac) to support remote/hybrid options.</li> </ol>	<b>6.40PM</b>
<b>Fundraising</b> <ul style="list-style-type: none"> <li>• Report on Mothers Day Stall – Lisa/Timanda Happy kids, ran really well. School paid for anyone who didn't pay</li> <li>• Planning for Father's Day Stall  <a href="#">Fathers day stall - Affordable Gifts, School Fundraising, Catalog, Australia   School Gifts Wholesale Fathers Day Fundraising Items for Fathers Day Stall, Retail Resale and great markup - Giftware Direct</a>  <a href="#">Father's Day Gifts   School Fundraising Ideas   Affordable Prices (smartgiftideas.com.au)</a> </li> <li>• VET course students Sports Coaching.</li> </ul> <p>List of proposed events 2023:</p> <ul style="list-style-type: none"> <li>- Education Week (2<sup>nd</sup> August) – Wednesday open day, high school kids run lessons. Open classroom for primary, dance performance and pizza lunch.</li> <li>- Book Week (22<sup>nd</sup> August)</li> <li>- Fathers Day Stall (Wed 30<sup>th</sup> August, or Thursday 31<sup>st</sup> August)</li> <li>- Fathers Day afternoon tea (Friday 1<sup>st</sup> September)</li> <li>- Grandparents Day (Tue 14<sup>th</sup> November)</li> </ul>	<b>6.45PM</b>
<b>Grants</b> <i>Successful</i> <ul style="list-style-type: none"> <li>- 2022 Community Building Partnership: update</li> </ul> ACTION: negotiation on the dollars to reduce the quote	<b>7.10PM</b>

Quote received Playground:



ABN: 65 164 376 603  
Licence No.: 261206C

Unit 2, 171-173 Kingsgrove Road,  
KINGSGROVE NSW 2208  
Ph: 1300 522 144 F: 02 9554 9009  
E: workorders@alltradesgroup.com.au  
W: www.alltradesgroup.com.au

**QUOTATION**

**ATTENTION:** Julie Perkins  
ED Connect - Accounts Payable GPO Box 4307,  
SYDNEY  
NSW, 2001

Quote No	10126
Date	7/06/2023
Linked Task	
Expiry Date	07/07/2023

**JOB DETAILS:** Lucas Heights - playground

Qty	Description	Unit Price	GST	Total
1.00	Set up temporary fencing Carry out service locating to identify underground services Remove existing pavers as to area. Supply and lay road base to level area Supply and install the following play equipment. Final design will determine location and if the following can be installed. Each item has specific footprint required for installation to meet the fall zone requirements. - bird nest swing A frame - timber balance beam ranging 2m - 4m length - timber stepping logs x 5 - crawl tunnel 1m section, above ground - air jumper trampoline inground Supply and install of softfall rubber surface to area. Remove all waste from area Remove temp fencing and clean area	\$93,062.50	\$9,306.25	\$102,368.75

Works to happen during normal business hours



SWG005



*In progress*

- IMB 2023 Applications (due 16<sup>th</sup> June 2023)  
Two in preparation, \$10K sound system equipment for amphitheatre and \$10K resources for Aboriginal Playgroup in Wellbeing Hub

*Upcoming*

- Australia Post Community Grant – mental health focus. Resources for Wellbeing Hub.
- Sutherland Shire Environment Centre – native bee hive, plants

- St George Foundation Community Grant - Invest in projects that will improve the lives of children in Australia who are experiencing a physical, social or economic disadvantage.

Grant Name	Website	Due Date	Details
Community Building Partnership	<a href="#">Community Building Partnership   NSW Government</a>	not open	
IMB	<a href="https://www.imb.com.au/foundations-imb-community-foundation-frequently-asked-questions.html">https://www.imb.com.au/foundations-imb-community-foundation-frequently-asked-questions.html</a>	16th June	Two applications in progress - Aboriginal Playgroup resources, PA system for amphitheatre
Sutherland Shire Environment Centre	<a href="https://www.ssec.org.au/grants-and-awards/sutherland-shire-environment-centre-local-environment-of-australia-funding-leaf/">https://www.ssec.org.au/grants-and-awards/sutherland-shire-environment-centre-local-environment-of-australia-funding-leaf/</a>	Open	Confirmed open via email
Growing Good Gardens Grant	<a href="https://lifeed.org.au/growing-good-gardens-grant/">https://lifeed.org.au/growing-good-gardens-grant/</a>	not open	
Australia Post Community Grant	<a href="https://auspost.com.au/about-us/supporting-communities/grants/community-grants-program">https://auspost.com.au/about-us/supporting-communities/grants/community-grants-program</a>	not open	
St George Foundation Community Grant	<a href="https://www.stgeorgefoundation.com.au/apply/community-grant-guidelines">https://www.stgeorgefoundation.com.au/apply/community-grant-guidelines</a>	30th June	
Jenny Ware Volunteer Grant	<a href="#">2022-23 Volunteer Grants Expression of Interest — Jenny Ware MP</a>	September	
Woolworths Junior Landcare	<a href="#">2023 Woolworths Junior Landcare Grants   Junior Landcare</a>	Closed	
IGA Community Chest	<a href="#">Community Chest   IGA Supermarkets</a>		
Coles Local Community Support	<a href="#">community_application_form.pdf (coles.com.au)</a>	anytime	<ul style="list-style-type: none"> <li>☑ donate gift cards to support local events and fundraising efforts</li> <li>☑ volunteer to assist with events and fundraising</li> <li>☑ host store tours</li> <li>☑ provide space at the front of our store to run your own fundraising activity—note this is not possible at all stores, so check with the Store Manager before filling in this form</li> </ul>
Bunnings Hands on Support	<a href="#">In Our Community - Bunnings Australia</a>		Requests for hands-on support should be made in writing on the community or charitable organisation's original letterhead, and sent to your nearest Bunnings store, to the attention of the Activities Organiser.
Carmens Trees for Bees	<a href="#">Introducing the Carman's Trees for Bees Program   Carman's Kitchen (carmanskitchen.com.au)</a>	31st July	
Sutherland Shire	<a href="#">Community grants and subsidies program   Sutherland Shire Council (nsw.gov.au)</a>	March	
Club Central Menai Category 1	<a href="#">cg_resource_cat1_examples.pdf (clubgrants.com.au)</a>	31st August	
Tradies Category 1 In Kind		14th August	
Club on East Category 2		14th August	Provides funding for general corr
Tradies Category 2		14th August	Provides funding for general corr
Tradies Category 2 In Kind		14th August	Non monetary support. We assi
Club Central Menai Category 2 In Kind		1st August	For room hire waiver requests fo

12 seater bus without wheelchair facilities – sporting groups. No need for bus licence.

### Marquee for carnivals

- Need for school branded marquee, flags.

**ACTION:** look for quotes for marquee and circulate, Rachel to assist

**7.20PM**

### Interrelate (Jasmin)

Sex education sessions, used to be run by P&C every 2 years for Y4,5,6.  
Good to be run again this year, also cyber security.

**ACTION:** Jasmin to investigate options and communicate with Carolyn

**7.25PM**

### Any other business.

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**7.30PM**