

**PARENTS & CITIZENS ASSOCIATION**

132 Old Illawarra Road, Barden Ridge NSW 2234

Ph: 9543 8317 Fax: 9541 0036 Email: lhcsbandc@gmail.com

ABN: 72 751 215 829



**GENERAL MEETING - MINUTES**

**Wednesday 6<sup>th</sup> September 2023**

<b>Agenda Item</b>	
<b>Record of Attendance</b> Jasmin Guthrie Rachel McGregor Julie Adams Carolyn Lakiss Jen McDonald Sarah Willson Connie Kotevski Rene Cahill Jan Reardon Lisa Annous  Kara Mansfield (apologies) Julie Carr (apologies)	<b>6.05PM</b>
<b>Acceptance and Signing of Previous Minutes</b>  Rachel raised motion, Jasmin seconded	
<b>Conflicts of Interest</b> None to declare	
<b>Actions from previous meeting</b> <ul style="list-style-type: none"><li>- Request for consultation on Sydney East jackets to be part of school uniform Options presented by Jasmin, no response received Julie: wearing sport jackets on Thursday only remains Principal's preference</li><li>- Interrelate (Jasmin). Where Did I Come From? 6-7pm Preparing for Puberty 7.15-8.15pm: two sessions</li><li>- 16<sup>th</sup> Oct, 25<sup>th</sup> Oct, Mon 6<sup>th</sup> Nov, Mon 13<sup>th</sup> Nov Cost: \$41.50 per family, minimum ~\$750</li><li>- Marquee for carnivals (Rachel). Need a high-res copy of the school logo for quote. \$1491 printing on two sides 46kg, recommended for schools. \$1999 66kg High res image needed for logo. <b>ACTION:</b> Rachel to email office to get logo from Tristan</li></ul>	
<b>Principals Report</b> <ul style="list-style-type: none"><li>- Amphitheater project meeting with architect next Tuesday.</li><li>- Reconciliation Action Plan (RAP) seeking parent nominee for committee before end Term 3.</li><li>- OOSH contract ending. parent association. Sad to see the service closing, tender process to happen. To go out before the end of the year, before/after school and vacation care. Parent rep required for tender process, please let Julie know. 1 big meeting (1/2 to full day, 40 pages per tender and ~15 tenders) run by schools infrastructure. Term 4. Farewell afternoon tea end of Term 1. <b>ACTION:</b> P&amp;C to ask for EOI</li></ul>	

<ul style="list-style-type: none"> <li>- Support of Year 12 graduation awards Sponsorship request, excellence x 2 \$50, diligence x 5 \$30, academic advancement x 7 \$20 = \$390 Motion raised Julie to support sponsorship request, seconded Jasmin. All in favour.</li> </ul>	
<p><b>Vice Principal's Report (Carolyn)</b></p> <ul style="list-style-type: none"> <li>- Thank you to everyone involved in Public Speaking, 4 winners to move on</li> <li>- Thank you to everyone for book week parade, a great day.</li> <li>- Book packs for next year. High school (Torstar) definitely want, primary won't go with them. Stage/year teachers will let primary know what is required for the next year. Keep high school the same. Check how many orders from last year to confirm.</li> <li>- Year 6 graduation bears ordered already. \$732.75 cost. Motion raised Carolyn, seconded Jasmin. All in favour. Thank you to P&amp;C.</li> <li>- PSSA cost of the buses, cost becoming prohibitive. \$500-\$800 extra needed. Currently \$86, already reduced. Bus demand exceeds supply. Summer 70 kids, winter 120 kids. <b>ACTION:</b> Buses/bus driver to be investigated as potential option. Motion Carolyn to help fund PSSA bus cost up to max \$800, seconded Jasmin. All in favour. Consideration to 2024 support for bus support in general.</li> <li>- Father's Day Stall.</li> <li>- Motion: Switch around November to remote and December in person. Seconded Julie. All in favour.</li> </ul>	
<p><b>Vice Principal's Report (Rene)</b></p> <ul style="list-style-type: none"> <li>- Year 12 graduation 21<sup>st</sup> September.</li> <li>- Year 10 work experience Term 4 20-24 November Parents help needed to coordinate placements</li> <li>- Year 10 Term 4 planner to come out soon</li> <li>- Year 6 to year 7 Tues 28<sup>th</sup> November 4.30pm</li> <li>- Feedback about Facebook communication, weekly updates also going out via other methods</li> <li>- WOW charts Term 4 to be send out by end of next week. Good feedback received about this communication to see the time and effort is appreciated.</li> </ul>	
<p><b>Presidents Report</b></p> <ul style="list-style-type: none"> <li>- Well done to team and special thanks to Lisa and volunteers for Fathers Day stall. Profit \$1800</li> <li>- Successful grant application for native bee hive (Anwen)</li> </ul>	
<p><b>Secretary's Report</b></p> <ul style="list-style-type: none"> <li>- Nothing to report here</li> </ul>	
<p><b>Treasurer's Report</b></p> <ul style="list-style-type: none"> <li>- \$40,034.04 \$9208.40 (grant)</li> <li>- Main outgoings decodable readers</li> <li>- income \$2791.72 expenses \$7577.99 (\$6000 decodables)</li> </ul>	
<p><b>Fathers Day stall</b></p> <ul style="list-style-type: none"> <li>- Thank you to Lisa who co-ordinated and the volunteers who helped run the stall. A special mention to Mel from the office, Jess Ceravolo and the leadership team for helping with co-ordination.</li> </ul>	
<p><b>Fundraising opportunities/upcoming events</b></p> <ul style="list-style-type: none"> <li>- Saturday 14<sup>th</sup> October – Referendum BBQ. (Notes: 1800 votes Federal Election, 1480 votes state election) Request for volunteers to go out to see if it's viable.</li> <li>- Grandparents Day (Tue 14<sup>th</sup> November) Carolyn to check date. Easy to pull cake stall together.</li> </ul>	

<p><b>Grants</b></p> <p><i>Successful</i></p> <ul style="list-style-type: none"> <li>- Community Building Partnership. Update. Money yet to appear in the bank account. New playground supplier, schools contribution \$40,000 set aside.</li> <li>- Sutherland Shire LEAF grant (\$1000) native bee hive. Money deposited into grant account. Potential for delivery and workshop in February 2024.</li> </ul> <p><i>Submitted</i></p> <ul style="list-style-type: none"> <li>- IMB Bank: Aboriginal Playgroup, amphitheatre PA equipment Shortlist to be announced September.</li> </ul> <p><i>Open</i></p> <ul style="list-style-type: none"> <li>- Jenny Ware Hughes Volunteer Grants <a href="#">Hughes+Volunteer+Grants+EOI+Forms.pdf (squarespace.com)</a> EOI closes 5pm Thursday 7<sup>th</sup> September 2023 Anwen to submit on marquee.</li> </ul>	
<p><b>Book packs 2024</b></p> <ul style="list-style-type: none"> <li>- Junior school no, High school yes pending information on previous purchases</li> </ul>	
<p><b>Kindy &amp; Y7 hats</b></p> <ul style="list-style-type: none"> <li>- 2023 Kindy gifted red bucket hats, didn't really increase membership.</li> </ul>	
<p><b>Volunteering &amp; reserved seats</b></p> <ul style="list-style-type: none"> <li>- Request received from a parent via email to have a section of seats reserved for volunteers helping on the day. Open section for parents of those students performing. Carolyn to consider options for next events.</li> </ul>	
<p><b>P&amp;C membership</b></p> <ul style="list-style-type: none"> <li>- Request via email for consideration/discussion of automatic membership with voluntary contribution. Above 50 members a quorum of 10 required so this could make meetings difficult. <b>ACTION:</b> confirm whether this is a possibility.</li> <li>- To note: P&amp;C Constitution – membership register is only updated at the end of the general meeting where membership payment is received, and therefore members are only eligible for voting at next general meeting.</li> </ul>	
<p><b>Other business</b></p> <p>Hazard reduction burn scheduled in local area on Friday 8/9.</p>	
<p>Meeting closed 7.20pm</p> <p>Next meeting: Wednesday 1<sup>st</sup> November 6pm (note change in schedule to online) December meeting in person</p>	