

# **Lucas Heights Community School P&C General Meeting 6<sup>th</sup> March, 2019**

**Meeting opened:** 7:15pm

**Attendance:** As per attendance book

**Apologies:** Natalie Chapman, Jennifer McDonald, Vanessa Coker, Renee Glass, Kylie DeCesare

**Minutes accepted:** Jo Waudby

**Seconded:** Rachel Jones

**Conflicts of interest:** None identified

**OH&S Issues Identified:** None identified

## **PRINCIPAL REPORT- Janice Gooden**

Principal's report presented by Janice.

Janice has been selected to fill a role at the Department for Terms 2, 3 and 4.  
Interviews will be conducted for someone to fill her role.

## **DEPUTY REPORT PRIMARY- Carolyn Lakiss**

Deputy report presented by Carolyn.

Important dates:

1<sup>st</sup> April 9:30 Kindergarten open morning for 2020.

Friday 12<sup>th</sup> April- Easter Hat Parade

Term 3, Week 3- Education Week

School eNews- everyone needs to sign up to this because as of next term all notes would be going out like this.

## **DEPUTY REPORT HIGH SCHOOL- Davide Foti**

Deputy report presented by Davide.

Homework club is now underway.

## **PRESIDENT'S REPORT- Rachel Jones**

Rachel Jones discussed:

Annual Conference and Karen Hodgson as recipient of NSW P&C Volunteer of the Year Award

**Signed by**

Importance of transitioning to the P&C Member's Portal from our existing GDrive to ease burden on new committees.

Future direction of obtaining Deductible Gift Recipient Status with the ATO as a Not for Profit Organisation - additional bank account needed.

Future direction of establishing a more sustainable Fundraising Committee.

Future direction of President role and Committee Member roles being more about administration, advocacy and accountability rather than fundraising.

Future direction of meeting as an executive committee prior to each meeting, followed by joint development of monthly agenda with staff.

### **SECRETARY REPORT- Lucy Cullum**

Information provided regarding the website Reachout and how this may be helpful for both students (teens) and parents

<https://parents.au.reachout.com/welcome-to-reachout-parents>

### **TREASURER REPORT- Jo Waudby**

Main funds incoming this month are from family voluntary payments.

Outgoings to pay for auditor.

Funds currently set aside for upgrade of the meeting room in the Learning Commons.

### **GRANTS- Kylie DeCesare**

Report presented by Rachel Jones in Kylie's absence.

Expression of interest has gone out for community members for building the outdoor learning and play area. Others are encouraged to be involved.

### **FUNDING COMMITMENTS**

Rosella network and star payments have been made

Invoices for interrelate still need to come through

P&C accident insurance- to be considered by next committee

Cheque made to police legacy for Constable Timothy Proctor

### **TASKS TO BE FOLLOWED UP BY THE NEXT COMMITTEE**

Window in canteen being quoted this week.

Record keeping for raffles needs to be updated.

Setting up P&C member portal to be first order of business for new committee.

Election BBQ Subcommittee- Jennifer McDonald happy to manage a cake stall, but we still need a bbq coordinator and a drinks crew.

We need to form a sub-committee for Easter Hat Parade- coffee and easter buns.

Mothers Day will also need a sub-committee to organise a mothers day stall and possibly a night market?

There are a couple of grant applications that we could look at- these could possibly be used to boost the grant we have already won for the open learning area.

Please email [lhcsbandc@gmail.com](mailto:lhcsbandc@gmail.com) with any items to be added to the agenda for the next meeting, prior to the 20<sup>th</sup> March.

**Meeting closed: 8:05 pm**

**Next Meeting: Wednesday 3<sup>rd</sup> April 7:15pm**

**(Informal Networking and Sharing from 6:45)**