



Lucas Heights Community School P&C General Meeting 5 AUGUST, 2020

Meeting opened: 6:00pm

Attendance: As per attendance book – via ZOOM

Apologies: Carolyn Lakiss, Andrew Foxwell, Elizabeth Hastings

March 2020 Minutes Accepted: Jennifer McDonald **Seconded:** Julie Perkins

Conflicts of interest: None identified

GENERAL UPDATE- Julie Perkins

Thank you to in-coming committee

Commend Jennifer McDonald as the new President. Commend all efforts related to the play space, including the funds, extension of project and working well as a team. The kids are loving the space. Still work to be done!

Welcome to Renee Cahill, she has joined us, and brings a wealth of knowledge.

The sale of the Uniform Shop, uniforms and the Canteen has given the school extra funds; Approximately \$60K. Money will be put towards; Basketball courts, update speaking system and Primary Library. These items will be brought to the P&C for decisions and the evaluation stage – parent focus groups, feedback for the strategic direction for what can be the school plan.

RENEE CAHILL–

Passionate about transition into high school program and working with the transitions team. Renee has an open-door policy, and believes that the P&C is greatly important, and adds values, input from community and parents. Will implement and lead a workshop around evaluation on practices by getting feedback from parents; in class evaluations and assessment strategies. These surveys will be pulled together to evaluate and look at improvements and focus on building skill sets that may be required for on-going success.

PRINCIPAL'S REPORT- Julie Perkins

Welcome to everyone.

DEPUTY REPORT PRIMARY SCHOOL- Carolyn Lakiss

Nil

Signed by

DEPUTY REPORT HIGH SCHOOL- Julie Rogers

Nil

DEPUTY REPORT- Andrew Foxwell

Nil

TREASURER REPORT- Anand Puttarevanna

As at 31 July 20 P&C had a cashbook and bank balance of \$17,084.18 (\$8875.78 + \$8208.40)

Income for April – July 2020;

School Contributions \$ 3,273.40

Total Income \$ 3,273.40

Outgoings for April – July 2020;

Refund for Cancellation (Christmas Carol) \$ 480.00

Amrock Landscape Ltd (Landscaping Project) \$25,000.00

Total Outgoings \$25,480.00

Other Money Allocated; None

Bank Balance after all monies allocated; **\$17,084.18** (\$8875.78 + \$8208.40)

Motion moved to open a new Bank Account for DGR status for donation collection. Jennifer McDonald supported the motion, Julie Perkins seconded motion. Motion passed by the general members.

Motion moved to market/make parents aware how to contribute/donate to P&C via FaceBook and other media channels. Jennifer McDonald supported the motion, Julie Perkins seconded motion. Motion passed by the general members.

Anand to send bank account details, to allow people to add \$2 to be a P&C member.

NOTE: Principal – agrees with DGR and raising donations. Funds raise will be for the building fund and will be a tax deductible donation for FY 2021. A specific project should be decided on, for the building fund to be advertised for specific way.

INFORMATION for PARENTS

School Band – Tutorials are no longer running – no class time will be taken up.

Invoicing will reflect this. Band will start as per prior to COVID as of 2021

Uniform Purchases - Claudine's in Caringbah is open for all uniform purchases

They are available on-line and instore

General Meeting

Jennifer MacDonald – Chairing meeting

Rachel Bell – Secretary

Network & Sharing Time:

- Outdoor Play Space Update (opening celebration) – due to COVID – there will be no opening celebration
- New Bus (opening celebration) - due to COVID – there will be no celebration
- Uniform Shop Tender, E\$60k was the amount to the school for the uniform shop to be run via Claudine’s Uniforms
- Canteen Tender – the individual spend to run the Canteen was approximately \$45k. This spend is now reduced to \$18K.

President Report:

Well! What a crazy 5 months it’s been! We had our last meeting together here in March, the new 2020 Committee were elected, and then that weekend, we prepared to go into lockdown!

My usual excitement of jumping in and wanting to help organise fundraising activities within the school has been haltered dramatically. Unfortunately, we haven’t had the opportunity to participate in our usual Easter Hat parade and Mother’s Day stalls. Thankfully the kids were lucky enough to have a “drive by” hat parade, and the NSW restrictions were lifted just in time for intimate family gatherings on Mother’s Day Sunday. My role so far as new President has seen me attending both onsite and ZOOM meetings with executive staff, which involved making decisions in both the canteen and uniform shop tenders, and sifting through job applications for High School job positions, in both the maths and TAS departments.

As you can see, we have a new orange logo to call our own. This bright orange logo was organised by Rachel Jones, and designed by Melissa Robson from Divine Creative, and has been used for placement on our new 12-seater bus. I’ve started going through and updating a few files and folders, making sure that the logo can be seen from a distance. I’ve also spent the last few weeks sifting through 6 years’ worth of P&C paperwork, which has made for some very interesting and informative reading. Looking back over the history of the P&C, we have done some amazing projects for not only our school, but our local community. As a team, we have some big shoes to fill, and these uncertain times can make us feel like we might be plodding along in quick sand, but my goal for us for the remainder of this year is to come up with some kind of plan of action with what we can potentially do within the school & off premises, given the limitations we have, and get our school community keen to jump on board and help out in every way possible.

Stage 1 of the Outdoor Play Space was completed during the last school holidays. I’d like to thank Rachel Jones, Anand Puttarevanna and Kylie DiCesare for being so actively involved in this project over the last 18 months. Without their initiative, this patch of grass and dirt would still remain and patch of grass and dirt! I liaised with Mark, from AMROCK, and his crew completed the project in less than a week. If you look closely, there is still A LOT of work to be done on this enormous project. This is only one small stage of many larger stages. Kylie DiCesare is already looking into funding for more school approved greenery for this space, as this is going to be an ongoing opportunity for this area to regenerate.

I'd like to take this time to formally acknowledge and thank our outgoing P&C executive committee, as this opportunity was overlooked given our lengthy time off. Thank you, Rachel Jones, Elizabeth Hastings, and Lucy Cullum for your time and commitment to the team. And welcome to Cathy Nisbit and Rachel Bell to this year's team. And a big thanks to Anand Puttarevanna for sticking through another year of being our Treasurer!

Jennifer McDonald
LHCS P&C President

Vice President Report

Formally thank all the teaching staff during the crazy times via COVID

Secretary report

Nil

Upcoming Committee Plans, Events & Actions:

- Vacant positions in P&C Committee to be filled:
 - o Vice President (1) - NONE
 - o Fundraising Committee
 - o Innovation in Education - NONE

Motion moved to nominate Kylie DiCesare as the Fund-Raising Co-ordinator. Jennifer McDonald supported the motion, Julie Perkins seconded motion. Motion passed by the committee members

- Celebration / Promotion of new P&C orange logo – due to COVID restrictions celebration will be postponed.
- Official opening of bus / outdoor play space – due to COVID restrictions celebration will be postponed.
- Old uniform shop – President proposed that this space is used by the P&C as a resource building/storage area. Principal will put forward proposal of P&C resource centre at next teachers meeting.
- Father's Day – Due to COVID19 Restrictions the department does not allow on-site gatherings. Propose to do something on-line, like purchase on-line gifts for fundraising. To be discussed with Kylie DiCesare and Jennifer McDonald.
- Book Week & Education Week - due to COVID restrictions celebration will be postponed.
- Stage 2 Play space grant – Grants will open next year – and all grants that were available closed in June 2020. Grant funding looks like it will be pulled by the department – Kylie will continue to investigate. There is a possibility for a grant for the front garden.
- Landscape Improvements – President spoke with Mark from Amrock – he suggests, the landscaping needs to be done in a big area's rather than in stages as it will reduce enormous tip fees. He further suggests it will cost over \$100k, and recommends we back-fill / landfill rather than tip waste. Propose to investigate gaining sponsorship or asking SUEZ or ANSTO to off-set costs or waive tip fees.
- Grant Proposals - Melanie Gibbons, Member of NSW Legislative Assembly representing Holsworthy and Menai, approves the grants. Kylie DiCesare proposed to liaise with Melanie in the coming months RE: grants.

Please email lhspandc@gmail.com with any items to be added to the agenda for the next meeting, prior to the 20th August 2020.

Meeting closed: 7:17pm

Next Meeting: Wednesday 4th September 2020 6:45pm (networking and sharing from 6pm)